



सत्यमेव जयते

Government of West Bengal  
Directorate of Forest  
**Office of the Chief Conservator of Forest and Field Director**  
**Sundarban Tiger Reserve**  
Canning Town, 24 Paraganas South District  
West Bengal – 743329

Memo No: 3517/2B-34(e-Tender)

Date: 11/09/2026

NOTICE INVITING e-TENDER No. – WBFOR/02/NIT/STR/2026-27

## 1. GENERAL GUIDANCE FOR E-TENDERING

### 1.1 Instructions / Guidelines for Electronic Submission

Instructions and guidelines for electronic submission of tenders online are available on the official website: <https://wbtenders.gov.in>.

### 1.2 Registration of Contractors

Any contractor willing to participate in the e-tendering process must be enrolled and registered with the Government e-Procurement System through the aforementioned website.

### 1.3 Digital Signature Certificate (DSC)

Each contractor is required to obtain a valid **Class-II or Class-III Digital Signature Certificate (DSC)** for the online submission of tenders.

### 1.4 Collection of Tender Documents

Bidders can search, view, and download the Notice Inviting Tender (NIT) and tender documents electronically by logging into the website mentioned in Clause 1.1 using their Digital Signature Certificate.

## 2. SUBMISSION OF TENDERS

### 2.1 General Process of Submission

- Tenders must be submitted online through <https://wbtenders.gov.in> before the prescribed date and time mentioned in the 'Date & Time Schedule' (Sl. No. 10 of this N.I.T.).
- Bidders must submit their proposals at one time in **two separate folders/covers**: one being the **Technical Proposal** and the other the **Financial Proposal**.
- All documents must be virus-scanned, digitally signed, and uploaded using a valid Digital Signature Certificate (DSC).

### 2.2 Technical Proposal

The Technical Proposal must contain scanned copies and/or declarations in standardized formats, organized into covers/folders:

#### A. Technical File (Statutory Cover) containing:

- "NIT FOLDER"**: Notice Inviting Tender (NIT).
- "FORMS FOLDER"**: Section B (Form I, Form II, Form III, Form IV, and AFFIDAVIT – Y).
- Tender Fees**: Proof of online deposition of the Cost of Tender Documents (Tender Fees) in the West Bengal e-tender portal, as specified in Column 5 of the List of Works.
- "Other Tender Documents" Folder**: \* Instructions to Bidders (ITB)
  - General Terms & Conditions of Contract
  - Technical Specifications
- "Drawing Folder"**: Relevant drawings/schematics, if any.
- Quality/Certification Folder**: Any other document or certification required to ascertain quality standards and eligibility compliance.

**Note:**

1. The Tenderer must sign at the bottom of each page of the uploaded tender documents as proof of acceptance of all terms and conditions. Overwriting is strictly prohibited; all corrections and alterations must be explicitly initialed/signed.
2. The successful lowest bidder (L1), upon receiving direction from the office, shall physically submit all original documents (including Tender Fees, EMD, Technical Bid, and Financial Bid documents) that were digitally signed and uploaded.

### **2.3 Financial Proposal**

- The Financial Proposal must contain the **Bill of Quantities (B.O.Q.)** in a single cover/folder.
- The contractor must quote the **Rate per item inclusive of GST, all applicable taxes, and delivery charges** to the specified location (or to Canning, if a location is not explicitly specified).
- Only the officially downloaded copy of the B.O.Q. must be filled out, virus-scanned, digitally signed, and uploaded online by the contractor.

## **3. ELIGIBILITY CRITERIA FOR PARTICIPATION IN TENDER**

### **3.1 Statutory & General Eligibility**

- **(a) Eligible Entities:** Bonafide Contractors, Agencies, Suppliers, Companies, Consortiums, and Partnership Firms are eligible to participate.
- **(b) Executing Authorities:** Eligible works must have been implemented under a Government Department, Zilla Parishad, Government Undertaking, or Statutory/Autonomous Body constituted under Central/State statutes.
- **(c) Statutory Documents:** All categories of prospective Tenderers must submit valid and up-to-date:
  - Professional Tax (PT) Deposit Challan / Receipt
  - GST Registration Certificate
  - Income Tax Return (ITR) Acknowledgments for the **last 3 (three) Financial Years**
  - PAN Card issued by the Income Tax Department
  - Valid Trade License
- **(d) Power of Attorney:** If an individual holds certificates in their name issued against a company/firm where they are a director or partner, they must submit a registered **Power of Attorney** explicitly authorizing them to submit the tender on behalf of the firm. The Power of Attorney must be registered in accordance with the provisions of the *Registration Act, 1908*. **[Non-Statutory Document]**
- **(e) Debarment/Blacklisting:** Neither the prospective Tenderer nor any of its constituent partners must have been debarred/blacklisted from participating in tenders by the Disaster Management, Irrigation, Coast Guard, BSF, P.W.D., Forest Department, or any other Government Department during the **last 5 (five) years** prior to the date of this NIT. A formal declaration to this effect must be furnished in the prescribed format. **[Non-Statutory Document]**
- **(f) Firm Registration & MoA:** Partnership firms must furnish their Registered Partnership Deed. Companies must furnish their Memorandum of Association (MOA) and Articles of Association (AOA). For partnership firms, any pledged instruments must reflect the name of the firm and the authorized partner(s). **[Non-Statutory Document]**
- **(g) Co-operative Societies:** Registered Un-employed Engineers' Co-operative Societies / Labour Co-operative Societies must furnish the following **[Non-Statutory Documents]**:
  - Current "No Objection Certificate" (NOC) from the Assistant Registrar of Co-operative Societies.
  - Supporting documents showcasing the area of operations.
  - By-laws duly approved by the Assistant Registrar of Co-operative Societies.
  - Names, addresses, and original signatures of the current Board of Directors.
  - Attested copies of the Minutes of the last Annual General Meeting (AGM) and the Audit Report, with proof of submission to the concerned authorities.
- **(h) Abandonment of Work:** The prospective Tenderer or any of its constituent partners must neither have abandoned any work nor had any of their contracts rescinded during the **last 5 (five) years**. Such abandonment or rescission will result in automatic disqualification.
- **(i) Joint Ventures:** Joint Ventures (JV) are **not allowed**.

- **(j) Single Application Restriction:** A prospective Tenderer is permitted to participate either as an individual or as a partner of a firm. If a bidder applies severally for a single job, all their applications for that specific job will be rejected.
- **(k) Single Work Limitation:** A prospective Tenderer (including their participation in a partnership) shall be allowed to participate in **only one work** listed in this NIT.
- **(l) Conditional Tenders:** No conditional or incomplete tenders will be accepted under any circumstances.

### 3.2 Work Experience (Credential) Criteria

Credential certificates must be issued by a State/Central Government Department, State/Central Government Undertaking, or Statutory/Autonomous body. **Payment certificates will not be treated as valid credentials.**

Bidders must fulfill **at least one** of the following technical criteria:

- **(a) Single Completed Work:** Production of credentials for a single completed work of a similar nature (along with the corresponding B.O.Q.) with a minimum value of **80% of the estimated amount put to tender**, executed within the last 5 (five) years prior to the issuance of this NIT.  
OR
- **(b) Two Completed Works:** Production of credentials for two completed works of a similar nature (along with corresponding B.O.Q.s), each with a minimum value of **60% of the estimated amount put to tender**, executed within the last 5 (five) years prior to the issuance of this NIT.  
OR
- **(c) Ongoing/Running Work:** Production of credentials for a single running work of a similar nature (along with the corresponding B.O.Q.) which has been successfully completed to the extent of **80% or more**, and the executed value of which is not less than **40% of the estimated amount put to tender**.

**Special Condition for Running Works:** > For running works, the Tenderer must submit a **Satisfactory Running Work Certificate** from the competent authority. The certificate must explicitly state that the work is progressing satisfactorily and that **no penal action** has been initiated against the executing agency (As per G.O. No. 04-A/PW/O/10C-02/14 dated 18/03/2015).

#### Firm Signatures:

If a tender is submitted by a partnership firm, it must be signed by the member(s) holding legal authority to bind the firm. Legal documentation supporting this authority must be produced upon request. If the firm is managed by a single member or a Joint Hindu Family, it must be explicitly disclosed that the firm is duly registered under the *Indian Partnership Act*

#### My Document (Non-Statutory Cover)

| Sl. No. | Category Name             | Sub-Category Description  | Document Name                                                                     |
|---------|---------------------------|---------------------------|-----------------------------------------------------------------------------------|
| A.      | ORGANIZATION CERTIFICATES | ORGANIZATION CERTIFICATES | (For details see cl. 6 A-2 of Section - A of ITB & relevant clauses of NIT)       |
|         |                           |                           | 1 P.T. deposit receipt Challan                                                    |
|         |                           |                           | 2 GST Registration Certificate                                                    |
|         |                           |                           | 3 Latest GST Return of the last month                                             |
|         |                           |                           | 4 I.T.R. Acknowledgement Receipt for Assessment Year 2024-25, 2025-26 and 2026-27 |
|         |                           |                           | 5 PAN Card                                                                        |
|         |                           |                           | 6 Voter ID Card ( applicable for Proprietorship Firm)                             |
|         |                           |                           | 7 ESI Registration certificate                                                    |

|    |                                 |                                   |   |                                                                                                                           |
|----|---------------------------------|-----------------------------------|---|---------------------------------------------------------------------------------------------------------------------------|
|    |                                 |                                   | 8 | EPF Registration certificate                                                                                              |
| B. | COMPANY DETAILS                 | COMPANY DETAILS                   | 1 | Proprietorship Firm - Trade Licence.                                                                                      |
|    |                                 |                                   | 2 | Partnership Firm - Registered Partnership Deed, Registered Power Attorney, Trade licence.                                 |
|    |                                 |                                   | 3 | Pvt. Ltd. Company - Registration Certificate under Company's Act, MOA & AOA, Registered Power of Attorney, Trade licence. |
|    |                                 |                                   | 4 | Registered Un-employed Engineers and Labour Co-operative Societies Limited.                                               |
| C. | CREDENTIAL & EXPERIENCE PROFILE | CREDENTIAL & EXPERIENCE PROFILE   | 1 | As mentioned in Terms and Conditions No. 3.                                                                               |
|    |                                 |                                   | 2 | Experience Profile (List of completed project of similar nature )                                                         |
| D  | BIDDER REVENUE PROFILE          | BIDDER REVENUE PROFILE            | 1 | Bidders Annual Turnover should be at least 100 % of estimated project of this NIT in the last 3 preceding years           |
|    |                                 |                                   | 2 | Profit and loss balance sheet for last 3 financial years.                                                                 |
|    |                                 |                                   | 3 | Audit report/ Tax audit report for last 3 financial years.                                                                |
| E. | EQUIPMENTS                      | 1. PLANT & MACHINERIES (OPTIONAL) | 1 | Authenticated copy of invoice, challan and way bill (Machinery) ( Wherever Applicable )                                   |
|    |                                 | 2. LABORATORY (OPTIONAL)          | 2 | Authenticated copy of invoice, challan and way bill (Laboratory) ( Wherever Applicable )                                  |
| F. | FINANCIAL (INFO)                | WORK IN HAND (OPTIONAL)           | 1 | Authenticated copy ( Wherever Applicable )                                                                                |
|    |                                 | PAYMENT CERTIFICATE               | 2 | Only Payment Certificate of work issued by the Concerned Supervisor and not the TDS certificate ( Wherever Applicable )   |
| G. | DECLARATION                     | STRUCTURE & ORGANISATION          | 1 | Details of Structure and Organisation (ITB, Section - B, Form III) ( Wherever Applicable )                                |
|    |                                 | AFFIDAVIT                         | 2 | An affidavit made that no adverse report against the bidder (ITB, Section - B, Affidavit - Y)                             |

#### 4. OPENING AND EVALUATION OF TECHNICAL PROPOSAL

##### 4.1 Opening Process

- Technical proposals will be opened electronically by the Tender Inviting/Opening Authority or their authorized representative from the website specified in Clause 2.1, using their Digital Signature Certificates (DSC), as per the prescribed Date & Time Schedule in the N.I.T.
- Prospective Tenderers or their authorized representatives may remain present during the opening process if they so desire.
- The Tender Inviting Authority reserves the right to defer the opening date of either the Technical Proposal, the Financial Proposal, or both, due to administrative exigencies.

##### 4.2 Evaluation Procedure

- **Step 1 (Statutory Cover):** The folder containing Statutory Documents will be opened first. If any deficiency or non-compliance is found in the Statutory Documents, the tender will be **summarily rejected**.

- **Step 2 (Non-Statutory Cover):** If the statutory documents are in order, the Non-Statutory Cover will be decrypted (transformed into a readable format), downloaded, and forwarded to the Tender Evaluation Committee (TEC).
- **Step 3 (Clarifications/Summons):** During the evaluation process, the TEC may summon bidders to seek clarifications, additional information, or original hard copies of already submitted documents. Failure to produce these within the stipulated timeframe will make the proposal liable for rejection.

**Note:** No tender shall be deemed fit for consideration unless all forms and documents are completely filled out. Bidders must unequivocally furnish all requested information. Eligibility will be evaluated strictly on the basis of submitted documents. If any document is found to be incomplete, incorrect, manufactured, fabricated, or false, the tender will be outrightly rejected at any stage, EMD might be forfeited and strict legal action will be initiated against the bidder.

The TEC may ask from the bidders sample of materials to be purchased from verification within a short notice. Non compliance of which may result in subsequent rejection of tender.

## 5. PUBLICATION OF TECHNICALLY QUALIFIED TENDERERS

### 5.1 Uploading of Summary List

Pursuant to the scrutiny and decision of the Tender Evaluation Committee (TEC), a summary list of qualified bidders—along with the serial numbers of the work(s) for which their Financial Proposals are being considered—will be uploaded to the e-tendering portal.

### 5.2 Grievance Redressal

Any clarifications or objections regarding the technical evaluation must be brought to the notice of the TEC in writing **within 2 (two) days** of the publication of the summary list.

### 5.3 Final Publication

The final summary list of technically qualified bidders will be published after resolving grievances, if any. This list will explicitly intimate the scheduled date and time for the opening of Financial Bids. Financial Bids of **only** the technically qualified bidders will be opened.

## 6. OPENING AND EVALUATION OF FINANCIAL PROPOSAL

### 6.1 Financial Bid Opening

- Financial proposals of technically qualified bidders will be opened electronically from the web portal by the Tender Opening Authority or their authorized representative using their DSC.
- This will normally take place **2 (two) working days** after the publication of the final summary list, adhering to the Date & Time Schedule of the N.I.T.
- The encrypted Bill of Quantities (B.O.Q.) will be decrypted, downloaded, and the quoted rates will be read out. Technically qualified bidders are encouraged to be present during this process.

### 6.2 Financial Evaluation & Summary

- After evaluation, the TEC will upload the final summary results containing the names of the contractors and their respective quoted rates against each work.
- The final summary will be published provided the TEC is satisfied that the rates obtained are fair, reasonable, and offer no further scope for optimization.

**Note on Quoting Rates:** Bidders must quote their rates clearly in both figures and words within the designated spaces in the e-form. Rates must be legible and filled out using the prescribed format. **Erasing or overwriting is strictly prohibited.** If a correction becomes absolutely unavoidable, the entire rate (not just a portion) must be cleanly scored out, rewritten correctly in the specified manner, and signed (not merely initialed) by the Tenderer as a token of cancellation.

## 7. ACCEPTANCE OF TENDER & AWARD OF CONTRACT

### 7.1 Acceptance Guidelines

The lowest valid rate (L1) will normally be accepted. However, the Tender Accepting Authority is not legally bound to accept the lowest bid and reserves the right to reject any or all tenders for valid administrative/financial reasons.

## 8. Award of Contract

- **(a) Cancellation Rights:** The Tender Inviting Authority reserves the right to accept or reject any tender, cancel the tendering process, or reject all tenders at any time prior to the Award of Contract without incurring any liability to the affected bidder(s)
- **(b) Notification of Award:** The successful bidder will be notified by the Tender Inviting & Accepting Authority through an official Letter of Acceptance (LoA) or Work Order, which will constitute a binding contract incorporating all terms and conditions of the NIT.
- **(c) Contract Agreement:** The formal agreement will incorporate all understandings between the Tender Accepting Authority and the successful bidder. The complete tender documents, including the NIT, B.O.Q., and amendments, will form an integral part of the Contract Document.
- **(d) Hard Copy Submission:** The successful Tenderer, upon direction, must submit **4 (four) sets of all uploaded Tender Documents along with the BOQ** in hard copy format within **5 (five) days** from the receipt of the Letter of Acceptance / Work Order. Failure to comply will result in the immediate termination/rejection of the tender and the forfeiture of the Earnest Money Deposit (EMD).

**Note on Funding:** This tender is floated in anticipation of Financial & Administrative Approval, sanction, and release of funds for the Financial Year **2026-27**. The formal Work Order may be issued only after the definitive availability of the said funds.

## 9. PENALTY FOR SUPPRESSION OR DISTORTION OF FACTS

If any tenderer fails to produce original hard copies of documents (especially Completion Certificates and Audited Balance Sheets) upon demand by the Tender Evaluation Committee within the specified timeframe, or if any **deviation is detected** between the uploaded soft copies and the physical hard copies, or if there is any deliberate suppression of facts, the following penalties will apply:

1. The tenderer will be **suspended from participating in any e-tenders** on this platform for a period of **3 (three) years**.
2. The tenderer's User ID will be deactivated.
3. The Earnest Money Deposit (EMD) will stand **forfeited**.
4. The STR administration reserves the right to initiate appropriate civil or criminal legal proceedings against the defaulting bidder.

## 10. SCHEDULE OF DATES:

| Sl. No. | Activity                  | Date                                                                                                            |
|---------|---------------------------|-----------------------------------------------------------------------------------------------------------------|
| 1       | Publishing Date           | <b>11/09/2026</b>                                                                                               |
| 2       | Document Sale Start Date  | <b>11/09/2026</b>                                                                                               |
| 3       | Bid Submission Start Date | <b>11/09/2026</b>                                                                                               |
| 4       | Bid Submission End Date   | <b>25/09/2026</b><br><b>Date may be changed subject to availability of Bid Submission Closing Slots. Please</b> |

|   |                                                                                                                                          |                                                                                                                                                 |
|---|------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
|   |                                                                                                                                          | <b>check details in the Critical Dates column of the Tender.</b>                                                                                |
| 5 | Date of opening Technical Bid & Place of Opening of Technical Bid                                                                        | <b>28/09/2026</b><br><br>At the Office of the Chief Conservator of Forests and Field Director, Sundarban Tiger Reserve, Canning Town, 24-PGS(S) |
| 6 | Date of uploading of list of technically qualified bidders (online)                                                                      | To be notified in due course.                                                                                                                   |
| 7 | Date of opening of Financial Bid (online).                                                                                               | To be notified in due course.                                                                                                                   |
| 8 | Date of uploading of list of bidders along with the final rates (online), after negotiation, with all tenderers, if necessary (offline). | To be notified in due course.                                                                                                                   |

#### 10. SPECIAL TERMS AND FORCE MAJEURE CONDITIONS

- **(a) Unscheduled Holidays and Natural Calamities:** In the event of an unscheduled government holiday, public strike (bandh), or natural calamity occurring on any of the prescribed dates for submission, opening, or evaluation, the **immediate next working day** will automatically be treated as the scheduled date for that specific purpose.
- **(b) Change of Venue due to Contingencies:** The Tender Inviting Authority reserves the right to change the venue or system for opening the Technical or Financial Bids under exigent circumstances. This includes, but is not limited to, the breakdown of communication/internet links, server failures, conditions of force majeure, or any other unforeseen logistical events.
- **(c) Deferment of Timelines:** The Tender Inviting Authority reserves the absolute right to defer or reschedule the opening dates of the Technical Proposal, the Financial Proposal, or both, as deemed necessary due to administrative requirements or technical constraints.

Memo No: 3517/2B-34(e-Tender)

Date: 11/09/2026

Notice Inviting Tender: - WBFOR/02/NIT/STR/2026-27

The Deputy Field Director, Sundarban Tiger Reserve, West Bengal, on behalf of the Governor, West Bengal invites e-tenders for the following work(s) from the eligible Contractors as detailed in the table below. [Collection (downloading) and Submission (uploading) of Tender can be made online through the website <https://wbtenders.gov.in> only].

List of works:

| Project No. | Name of Work                                                                                                                                                                   | Location         | Estimated Amount (in Rs.)                                                                   | Cost of Tender Paper (in Rs.) | EMD (in Rs.) | Security Deposit (in Rs.)             | Period of Completion of the work days |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------|-------------------------------|--------------|---------------------------------------|---------------------------------------|
| 1.          | Supply of Bamboo for Bashirhat Range<br><br>Bamboos the culms be freshly cut and green (not overage or hollow rotted) Straight and free of borer infestation or fungal damage. | Jhila/Jhingekhal | 8,40,000.00<br><br>( 3000 pc x Rs.280/pc* )<br>Quantity may vary as per administrative need | Free                          | 16,800/-     | 2% of the estimated value of the work | 15 days                               |

|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                        |                                                                                                       |      |          |         |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------|------|----------|---------|
|   | <p>Length-<b>30 ft</b><br/>Circumference at base -<br/><b>25cm to 30cm</b></p> <p>Internode length at base<br/>- <b>17.5 cm to 20 cm"</b></p> <p>Cost quoted should include carriage, loading and unloading at the place of delivery - Jhilla, Jhingekhali or any other place as mentioned in the work order.</p> <p>Bamboo has to reach Dhamakhali jetty, on road. Thereafter, it has to be carried by water transport to Jhila or Jhingakhali.</p>                                                                                                                                                                                                             |                                                        |                                                                                                       |      |          |         |
| 2 | <p>Supply of Bamboo for SWLS &amp; NPW Range</p> <p>Bamboos the culms be freshly cut and green (not overage or hollow rotted) Straight and free of borer infestation or fungal damage.</p> <p>Length-30 ft<br/>Circumference at base -<br/>25cm to 30cm</p> <p>Internode length at base<br/>- <b>17.5 cm to 20 cm"</b></p> <p>Cost quoted should include carriage, loading and unloading at the place of delivery - Bidya, Pakhirala, Sajnekhali, Duttar or any other place as mentioned in the work order.</p> <p>Bamboo has to reach Godkhali jetty, on road. Thereafter, it has to be carried by water transport to Bidya, Pakhirale, Sajnikhali, Duttar.</p> | SWLS<br>Range<br>Pakhirala/<br>NPW<br>Range -<br>Bidya | 9,80,000.00<br><br>(3500 pc. x<br>Rs.280/pc)<br>Quantity may<br>vary as per<br>administrative<br>need | Free | 19,600/- | 15 days |

## 11. BRIEF DETAILS ON THE NATURE OF WORK:

|       |                                        |                                                            |
|-------|----------------------------------------|------------------------------------------------------------|
| 11.a) | Name of the project work               | Supply of Bamboo including carriage, loading and unloading |
| 11.b) | Project ID                             | NA                                                         |
| 11.c) | Job ID                                 | NA                                                         |
| 11.d) | Consultant & Architect for the project | NA                                                         |
| 11.e) | Nature of Work                         | Supply of Bamboo including carriage, loading and unloading |

## 12. TENDER DOCUMENT COSTS (TENDER FEES) & BID VALIDITY

### 12.1 Tender Fees

- **(a) Online Deposition:** The cost of Tender Documents (Tender Fees) must be deposited online through the West Bengal Government e-Tender Portal as specified in Column 5 of the List of Works.
- **(b) No Exemptions:** There shall be no exemptions of any kind regarding Tender Fees or Earnest Money Deposits (EMD) for any contractor
- **(c) Online Submission:** Proof of the online transaction/instrument towards the cost of Tender Documents must be uploaded directly to the e-Tender portal.

### 12.2 Validity of Bids

- **(a) Validity Period:** Bids shall remain valid for **365 days** from the last date of submission of bids for the tender, unless specified otherwise. Any bid quoted with a shorter validity period will be classified as non-responsive and summarily rejected by the Tender Accepting Authority.
- **(b) Unauthorized Withdrawal:** If a bidder withdraws their offer within the bid validity period without providing a satisfactory written explanation, they will be disqualified from participating in tenders floated by this Office and the Directorate of Forests, Government of West Bengal, for a minimum period of **1 (one) year**, without prejudice to any legal action initiated against them.

## 13. VERIFICATION OF CREDENTIALS & TENDER CANCELLATION

### 13.1 Verification of Credentials / On-Site Projects

Prior to issuing the formal Work Order, the Tender Accepting Authority reserves the right to verify the credential certificates and statutory documents of the lowest bidder (L1). If any document is found to be false, fabricated, or manufactured, the Work Order will not be issued, the bid will be cancelled, and immediate legal action will be pursued.

### 13.2 Cancellation of Tender

- **(a) Administrative Discretion:** The Deputy Field Director, Sundarban Tiger Reserve (STR), West Bengal, reserves the right to cancel this N.I.T. at any stage due to unavoidable circumstances. No financial claims or compensation requests regarding such cancellations will be entertained.
- **(b) Tendering Costs Non-Reimbursable:** Bidders must clearly understand that the Government will not reimburse any costs associated with the preparation and submission of this tender, regardless of the outcome of the bidding process. The Deputy Field Director, STR, W.B., reserves the right to reject any or all tenders without assigning any reason whatsoever.

## 14. SECURITY DEPOSIT & EARNEST MONEY DEPOSIT (EMD) FLOW

### 14.1 Security Deposit

The successful Tenderer to whom a Letter of Acceptance (LOA) / Work Order is issued must deposit the required Security Deposit amount—as indicated in Column 7 of the List of Works—through the **GRIPS portal** in favor of the *Deputy Field Director, Sundarban Tiger Reserve*, within **5 (five) days** from the date of issuance of the LOA/Work Order.

### 14.2 EMD Payment via Net Banking

#### 1. Select Net Banking: Gateway Re-direction.

Select 'Net Banking' as the payment mode on the e-Procurement portal. The system will redirect you to the ICICI Bank Payment Gateway webpage along with a secure string containing a Unique ID.

#### 2. Bank Selection & Login: Authentication.

Select your preferred listed bank from the gateway, enter your corporate/retail banking credentials, and securely enter your Unique ID to process the transaction.

#### 3. Status Tracking: Pooling Account.

Upon completion, you will receive an onscreen confirmation message. Successful transactions will instantly credit the Bid Security into the State Government pooling account maintained at the Focal Point Branch of ICICI Bank, R.N. Mukherjee Road, Kolkata.

#### 4. Handling Failures: Fallback.

If the transaction status returns as a failure, you must navigate back to the portal's initial payment page and re-initiate the process.

### 14.3 EMD Payment via RTGS / NEFT

#### 1.Challan Generation: Pre-filled Document.

Select 'RTGS/NEFT' as the payment mode. The e-Procurement portal will automatically generate a pre-filled challan containing the target clearing identifiers and transaction amounts.

#### 2.Execute Transfer: Bank Counter/Net Banking.

Print the generated challan and use the pre-filled information to execute an RTGS/NEFT payment directly through your linked bank account.

#### 3.Portals Verification: Interbank Clearing Window.

After executing the transfer, log back into the e-Procurement portal after a reasonable clearing delay to verify the receipt of funds and continue your bidding process.

#### 4.Final Settlement: Bidding Activation.

Once successfully verified, funds will credit to the State Government pooling account (ICICI Bank Focal Point Branch, Kolkata). Unsuccessful verifications will automatically bounce the transfer back to your originating bank account.

### 14.4 Refund and Settlement Progress

- **Technical Disqualification:** Following technical bid evaluation, the TIA will digitally declare the evaluation status. The e-Procurement portal will communicate the details of unsuccessful bidders to ICICI Bank via a web service, triggering an automated refund of their Bid Security to their originating bank accounts.
- **Financial Evaluation Phase:** Once the financial evaluation is processed, the Bid Security of all technically qualified bidders—**except the L1 and L2 bidders**—will be automatically refunded. The Bid Security of the L2 bidder will be held until the Letter of Intent (LoI) execution process with L1 is successfully completed.
- **L1 Finalization:** Upon electronic confirmation that the L1 bidder has accepted the LoI/Work Order, the Bid Security of the L2 bidder will be automatically released and refunded.
- **Additional Performance Security:** As per *G.O. No. 4608-F(Y) dated 18.07.2018*, an Additional Performance Security amounting to **10% of the Tendered Amount** must be deposited in the form

of a Bank Guarantee if the final accepted bid rate is **80% or less** of the estimated amount put to tender.

## **15. STATUTORY DEDUCTIONS & ORDER OF PRECEDENCE**

### **15.1 Deduction of Taxes and Cess**

- **Income Tax:** Deducted at source (TDS) from the contractor's bills as per prevailing Income Tax Department guidelines.
- **GST & Royalties:** GST, statutory royalties, and other applicable administrative levies must be entirely borne by the contractor. The rates quoted by the bidder in the B.O.Q. are deemed inclusive of all such taxes, levies, and cess. Tax deductions under GST acts will be adjusted according to up-to-date amendments.
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### **15.2 Removal of Discrepancies**

If any conflicting terms or discrepancies arise between different notices or contract sections, the conditions stated in later notifications will override former ones. The definitive hierarchy and **Order of Precedence** will follow this strict sequence:

1. Form of Agreement
2. Tender Form
3. Technical Specifications
4. General Terms and Conditions
5. Instructions to Bidders (ITB)
6. Notice Inviting Tender (N.I.T.)

## **16. TECHNICAL SPECIFICATIONS, QUALITY MAINTENANCE & SITE EXECUTION**

### **16.1 Standards & Site Mobilization**

- **(a) Contract Baseline:** The baseline date of the contract for all project schedule and duration calculations will be determined by the official issuance date of the Work Order to commence execution.
- **(b) Delivery point acceptance & count verification procedure :** Joint physical verification & count certificates by the Range / Beat officer at the point of delivery to be done. Any short supply or substandard pieces would be deducted from invoice.

### **16.2 Defect Liability & Project Adjustments**

- **(a) Defect Liability Period (DLP):** The contractor is bound to maintain the supplying freshly cut green bamboo poles at an appropriate service level to the complete satisfaction of the Deputy Field Director, STR, W.B., for a **Security/Maintenance Period of 1 (one) year** from the official date of completion. Any structural defects or damages detected during this timeframe must be rectified by the contractor at their own cost, failing which the Government will impose penal actions and withhold the Security Deposit.
- **(b) Variation of Quantities:** Bidders must note that the quantities listed in the schedule of probable items are approximate estimations. Items may be increased or decreased during field execution without altering the valid contract rates.

### **16.3 Mandatory Material Traceability (Waybills & GST Invoices)**

To ensure transparency, prevent the use of old or unauthorized stocks, and verify quality, the contractor must submit certified transport documents and invoices to the designated Range Officer / Beat Officer:

- **Mandatory Submission:** Bidders must supply certified waybills and GST-compliant tax invoices for supplying "freshly cut green bamboo poles.
- **Verification of Authenticity:** All bills must transparently record the supplier's name, corporate GSTIN, exact material descriptions, quantities, dates of supply, and delivery vehicle numbers for validation against physical deliveries.
- **Consequences of Non-Compliance:** Materials delivered without legitimate GST invoices or matching waybills will be deemed unauthorized. The contractor will be required to replace them at their own cost, and repeated infractions may lead to contract termination.

## 17. LABOUR COMPLIANCE & STATE MANDATES

### 17.1 Statutory Labour Registrations

The successful bidder must secure a valid Registration Certificate and Labour License from the competent Regional Labour Office governing the target construction site. Documentation proving compliance must be submitted to the Deputy Field Director, STR, W.B., in accordance with:

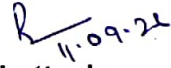
- The *Contract Labour (Regulation & Abolition) Act, 1970*

### 17.2 Regulatory Compliance & Breach Conditions

The contractor is bound to comply with the *Minimum Wages Act* (with up-to-date amendments), and associated local labor statutes. Failure to comply will be treated as an immediate breach of contract, empowering the Deputy Field Director, STR, W.B., to terminate the contract and forfeit the associated project deposits.

#### Note:-

- a) Successful Tenderer will be required to obtain valid Registration Certificate & Labour License from respective Regional Labour Offices where construction work by them are proposed to be carried out under the West Bengal Building & other Construction Works' Act, 1996 and the Contract Labour (Regulation & Abolition) Act, 1970 and the same should be submitted to the Deputy Field Director, STR, W.B.
- b) The Successful Tenderer shall have to comply with the provision of (a) the Contract Labour (Regulation & Abolition) Act, 1970 (b) the Apprentice Act, 1961 and (c) the Minimum Wages Act, Amendment up to date (d) the West Bengal Building & other Construction Works' Act, 1996 and the Notifications thereof or other laws relating thereto and the rules made and orders issued there under from time to time, failure to do so will be treated as breach of contract and the Dy. Field Director, STR, W.B. may in his discretion cancel the contract. The contractor shall also be liable for any liability arising on account of any violation by him of the provisions of the Act and rules made there under time to time.

  
(Chitrak Bhattacharya, IFS)

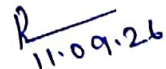
Deputy Field Director  
Sundarban Tiger Reserve

Memo No: 3517(10)/2B-34(e-Tender)

Date: 11/09/2026

Copy for information and wide circulation through his office notice board to:

- 1) The Additional Chief Secretary to the Government of West Bengal, Department of Forests, Aranya Bhaban, Salt Lake, Sector-III, Kolkata-700091.
- 2) The Principal Chief Conservator of Forests, (Head of Forest Force) West Bengal, Aranya Bhaban, Salt Lake, Kolkata-700098.
- 3) The Principal Chief Conservator of Forests, & CWLW, W.B., Bikash Bhaban, North Block, Salt Lake, Kolkata-700091
- 4) The Addl. PCCF & Director, Sundarban Biosphere Reserve
- 5) The Chief Conservator of Forests and Field Director, Sundarban Tiger Reserve
- 6) The District Magistrate 24 Parganas South District.
- 7) The S.D.O Canning Sub- Division.
- 8) The D.F.O 24 Parganas South Division.
- 9) Office Notice Board.
- 10) The Guard File.

  
(Chitrak Bhattacharya, IFS)

Deputy Field Director  
Sundarban Tiger Reserve

Section – B

**FORM-I  
APPLICATION**

To,  
The Deputy Field Director  
Sundarban Tiger Reserve  
Canning Town, 24 Parganas(S), WB

Subject: (Name of the Work with project no.) \_\_\_\_\_

Reference :(N.I.T. No.)\_\_\_\_\_

Dear Sir/Madam,

Having examined the Statutory, Non-statutory and NIT documents; I/We hereby submit all the necessary information and relevant documents for evaluation.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith.

I/We are interested in bidding for the work mentioned above

I/We understand that

- (a) Tender Inviting Authority and Accepting Authority can amend the scope and value of the contract bid under this project
- (b) Tender Inviting Authority and Accepting Authority reserve the right to reject any tender without assigning any reason.

The application is made by me/us on behalf of \_\_\_\_\_ in the capacity of \_\_\_\_\_ duly authorized to submit the tender.

Enclosure:

- (1) Technical Proposal (Envelop-1/Folder)
- (2) Financial Proposal (Envelop-2/Folder)

Date:\_\_\_\_\_

Signature of authorized officer of the firm:\_\_\_\_\_

Title & Capacity of the officer:\_\_\_\_\_

Name of the Firm with Seal:\_\_\_\_\_

**DIRECTORATE OF FORESTS, GOVT. OF WEST BENGAL**

Section-B

FORM II  
(TO BE FILLED UP BY TENDERER)

To,  
The Deputy Field Director  
Sundarban Tiger Reserve  
Canning Town, 24 Parganas(S), WB

Dear Sir/ Madam,

Ref.:- **Name of the work :-** \_\_\_\_\_  
Tender Reference No. ....

1.- I/We refer to the tender notice issued by you for the Supply of Bamboo including carriage, loading and unloading in connection with the above.

1. I/ We do hereby offer to perform, provide, execute, complete and maintain the works in conformity with the conditions of contract, specifications, Schedule of Quantities for the sum of Rs.....( Rupees ..... ) only at the respective quoted percentage above/ below the rates mentioned in the Schedule of Quantities .
2. I/ We have satisfied myself/ ourselves as to the site conditions, examined the drawings and all aspects of tender conditions, subject above, I/ We hereby agree, should this tender be accepted in whole or in part , to:  
(a ) Abide by and fulfil all the terms and provisions of the said conditions annexed hereto;  
b) Complete the works within .....days.
3. I/ We have deposited the earnest money of Rs.....( Rupees ..... ) only which, I/ We note bear, will not bear any interest and is liable for forfeiture.  
Or  
(i) If our offer is withdrawn within the validity period of acceptance.  
(ii) If the contract is not executed within 60 days from the date of receipt of the letter of acceptance. Or  
(iii ) If the work is not commenced within 60 days after issue of work order.
4. I/ We understand that you are not bound to accept the lowest or any tender you receive.

Yours faithfully,

Signature.....  
Designation : .....  
Address : .....

Name of Partners of our Firm:

1. ....
2. ....

DIRECTORATE OF FORESTS, GOVT. OF WEST BENGAL

**(SUBMIT DIFFRENT SHEET FOR DIFFRENT PROJECT)**

Estimate for works for :- ( Name of the work)

for use in STR ( e-Tender reference No. .... and Project no \_\_\_\_\_.)

**GENERAL SUMMARY**

| Project<br>.No. | NAME OF THE WORK             | Rate/Unit | Units | Amount        |
|-----------------|------------------------------|-----------|-------|---------------|
|                 | <hr/> <hr/> <hr/>            | RS _____  | 1     | RS:-<br><hr/> |
|                 | TOTAL Rs.                    |           |       |               |
|                 | (in figures )<br><hr/> <hr/> |           |       |               |

Time of Completion: 15 **days** from the date of issuance of Work Order

I/ We offer to execute the work :

- (i) At per with Rs.....as per priced schedule of quantities.  
(ii) .....%.....(in words) above the priced schedule of quantities .  
(iii) .....%.....(in words) below the priced schedule of quantities.

Total: Rs.....( Rupees.....)

In Indian Rupees.....

.....  
Signature of Tenderer  
With official seal

.....  
Signature of Tender Inviting  
Authority

.....  
Signature of Tender Accepting  
Authority

Signature of witness : .....

Name of Witness : .....

Address : .....

..

**Section – B**

**FORM – III  
STRUCTURE AND ORGANISATION**

A.1. Name of the applicant (Tenderer):

A.2. Office Address:

Telephone No.:

Fax No.:

A.3. Name and address of Bankers:

A.4. Attach an organization chart showing the structure of the company with names of key personnel and technical staff with Bio-data

Date: \_\_\_\_\_

Signature of authorized officer of the firm: \_\_\_\_\_

Title & Capacity of the officer: \_\_\_\_\_

Name of the Firm with Seal: \_\_\_\_\_

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Note: Application covers Proprietary Firm, Partnership, Pvt. Ltd. Company or Corporation

**DIRECTORATE OF FORESTS, GOVT. OF WESTBENGAL**

**Section-B****FORM- IV  
EXPERIENCE PROFOILE**

LIST OF PROJECTS COMPLETED THAT ARE SIMILAR IN NATURE TO THE WORKS [REFER PARA 6 (a) (i) (ii) (iii)  
-ELIGIBILITY CRITERIA]

| Name of the Employer | Name, Location and nature of work | Name of authorize d supervisor with designation | Contract price in Indian Rupees | Percentage of participation of Company | Original date of starting work | Original date of completion of work | Actual date of starting of work | Actual date of completion of work | Reasons for delay in completion |
|----------------------|-----------------------------------|-------------------------------------------------|---------------------------------|----------------------------------------|--------------------------------|-------------------------------------|---------------------------------|-----------------------------------|---------------------------------|
|                      |                                   |                                                 |                                 |                                        |                                |                                     |                                 |                                   |                                 |

Note : a) Certificate from the employers to be attached . b). Non-disclosure of any information in the schedule will result in disqualification of the firm.

Date.....

Signature of authorized officer of the firm : .....

Title and capacity of the officer : .....

Name of the firm with seal : .....

**DIRECTORATE OF FORESTS, GOVT. OF WESTBENGAL**

**Section-B**

**FORM- V**

**ANNUAL TURNOVER OF LAST THREE FINANCIAL YEARS**

| Financial Year | Amount (in Rs.) |
|----------------|-----------------|
|                |                 |
|                |                 |
|                |                 |

**Section – B**

**AFFIDAVIT – Y**

**(To be furnished in Non-judicial stamp paper of appropriate value duly notarized)**

- (I) I, the undersigned do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the undersigned.
- (II) The undersigned also hereby certifies that neither our firm M/S \_\_\_\_\_ nor any of constituent partners had been debarred to participate in tender by the Directorate of Forests /P.W.D. Department, Government of West Bengal or any of the Statutory Bodies or Government Organizations in favour of whom credentials are preferred by the undersigned towards eligibility criteria claim; during the last 5 (five) years prior to the date of this N.I.T.
- (III) The undersigned would authorize and request any Bank, person, Firm, or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Deputy Conservator of Forests, Administration, General Direction Division, W.B. herein referred to as the Tender Inviting & Accepting Authority, to verify this statement.
- (IV) The undersigned understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Tender Inviting & Accepting Authority.
- (V) Certified that I have applied in the tender in the capacity of individual/as partner of a firm & I have not applied severally for the same job.

Date: \_\_\_\_\_

Signature of authorized officer of the firm: \_\_\_\_\_

Title & Capacity of the officer: \_\_\_\_\_

Name of the Firm with Seal: \_\_\_\_\_

**DIRECTORATE OF FORESTS, GOVT. OF WEST**

## GENERAL TERMS & CONDITIONS OF CONTRACT

### 1. INTERPRETATIONS:

In constructing these conditions, the specifications, the schedule of quantities, tender and Agreement, the following words shall have the meaning herein assigned to them except where the subject of context otherwise requires:

1. The term EMPLOYER/AUTHORITY shall mean Sundarban Tiger Reserve and include its successor and assigns or the Officers authorized to deal with any matters which those presents are concerned on its behalf.
2. The term REPRESENTATIVE shall mean Authorized Official of the Deputy Field Director, STR, W.B.
3. CONTRACTOR shall mean the firm or company or supplier whose tender has been accepted by the employer and includes his (their) heirs, legal representative assigns and successors.
4. SITE shall mean the site of the contract work including any building and erections thereof and any other land adjoining thereto (inclusively as aforesaid allotted by the Employer for the contractor's use).
5. This CONTRACT shall mean Articles of Agreement, these conditions, the schedule of quantities, the general instructions to the Contractor, the specifications, the drawings and correspondences by which the contract is added, amended, valued or modified in any way by mutual consent.
6. ACT OF INSOLVENCY shall mean any act of insolvency as desired by the Presidency Towns
7. Insolvency Act or the Provincial Insolvency Act or any amending statutes.
8. THE WORKS shall mean the work or works to be executed or done under this contract.
9. The DRAWINGS shall mean the drawing or drawings mentioned in Clause (1) and any modifications of them approved by the Architects duly approved by the Employer or any further Working drawings or sketches by the Employer or any further working drawings or sketches which may be furnished or approved in writing by the Employer.
10. The SPECIFICATION shall include the structural specification and general specifications forming part of this contract.
11. The SCHEDULE OF QUANTITIES, BILL OF QUANTITIES shall mean the Schedule or Quantities as specified and forming part of contract.
12. The PRICED SCHEDULE OR QUANTITIES shall mean the schedule duly priced.
13. NOTICE IN WRITING or WRITTEN NOTICE shall mean a notice in writing typed or printed characters sent (unless delivered personally) or otherwise proved to have been received by Registered Post to the last known private or business address as registered office of the addressee and shall be deemed to have been received when in the ordinary course of post it would have been delivered. If the employer feels that the contractor (who has signed the agreement) should himself come & personally meet to the employer for necessary discussion in connection with the work; he must contact personally. In case the contractor (not his authorized person) does not meet personally and intentionally avoids or do not reply the letter, the matter will fall under the breach of the contract. The work progress should be in the proportionate of the time frame set forth for the completion of the works.
14. The term APPROVED DIRECTED or SELECTED mean the approval direction or selection of the Employer and where ever the words ALLOW, INCLUDE, and PROVIDE occurs the cost of the items is as the risk of the contractor. COMPLETION shall mean that the building in the opinion of the Architects fit for occupation/use.

15. WORDS imputing persons include Firms and Corporation, words imputing the singular only also the plural and vice/versa where the context so requires.

## **2. SCOPE OF WORKS:**

The work to be done is covered in this tender. The same has been detailed in the drawings and schedules of probable items with approximate quantities. It includes furnishing all materials, labour, tools and equipment and management necessary for and incidental to the construction and completion of the work.

All work during its progress and upon completion shall conform to lines elevation and grades as shown on the drawing furnished by the employer. Should any details essential for efficient completion of the work be omitted from the drawings and specifications it shall be the responsibility of the Contractor to inform the Employer and to furnish and install such details with their concurrence, so that upon completion of the proposed work the same will be acceptable and ready for use.

The Tenderers are to note that the scope of work as mentioned may be reduced to any extent which is absolutely at the discretion of the Employer. This reduction of the extent of work should not be a criterion for extra claim in respect of materials stored, establishment and cost incurred or any other losses occurring out of these causes.

The Contractor shall carry out and complete the works in every respect in accordance with this contract and in accordance with the directions and to the satisfaction of Employer who shall be the final authority. The Employer may in their absolute discretion issue further drawings and /or written instructions, details, direction and explanations which are hereafter collectively referred to as the Employer's instructions in regard to:

- The variation or modification of the design, quality or quantity of works or the addition or omission or substitution of any work.

The Contractor shall forthwith comply with and duly execute any work comprised in such Employer's instructions provided always that verbal instructions, directions and explanations given to the Contractor or his representative upon the works by the Employer shall, if involving a variation, be confirmed in writing by the contractor within seven days. No work, for which rates are not specifically mentioned in the priced schedule of quantities, shall be taken up without written permission of the Employer.

Rates of items not mentioned in the Priced Schedule of Quantities shall be fixed by the Employer, as provided in Clause VARIATION. If complete with the Employer's instructions as aforesaid involves work and/or loss beyond that contemplated by the Contract then, unless the same were issued owing to some breach of this contract by The Contractor, the Employer shall pay to the Contractor the price of the said work an extra to be valued as hereinafter provided and /or loss.

## **3. CONTRACTOR NOT TO SUBLET:**

The Contractor shall not without the written consent and approval of the Employer assign the agreement or sublet any portion of the work.

## **4. AGREEMENT:**

The successful Tenderer, have to enter into an agreement with the Employer. Stamp duty and all other costs connected with execution of such agreement shall be borne by the successful Tenderers.

## **5. MAINTENANCE PERIOD AND DEFECTS AFTER COMPLETION:**

The Contractor shall make good at his own cost and to the satisfaction of Employer all defects, shrinkages or other faults arising in the option of the Employer from workmanship or materials not being in accordance with

the drawings or specification of schedule of quantities or the instruction of Employer which may appear within the maintenance period. The maintenance period shall mean a period of maintenance to be calculated from the date of completion of work. The maintenance period shall be maximum twelve months (01 year) after date of supply.

The defect, shrinkage settlements or other faults which may appear within twelve months or monsoon whichever period is longer after the virtual completion of the work (hereinafter called as the defects liability period) arising in the opinion of the Representative who shall be final authority for materials and workmanship not in accordance with the contract, shall upon the directions in writing of the Representative and within such responsible time specified therein, be amended and made good by the Contractor at his own cost unless the Representative shall decide that he ought to be paid for such amendment and for making good and in case of default the Employer may employ and pay other persons to amend and make good such defects, shrinkage, settlement or other faults and all damages loss and expenses shall be recoverable from him by the Employer or may be deducted by the Employer from any money due or that may become due to the Contractor.

## **6. EARNEST MONEY & SECURITY DEPOSIT:**

### **EARNEST MONEY:**

Earnest money as in tender notice has to be deposited along with the tender. No tender will be considered without the above deposit.

### **SECURITY DEPOSIT:**

- a) The successful Tenderer to whom a Letter of Acceptance has been issued shall submit within 5 (five) days from the date of Letter of Acceptance, deposit an amount equal to 10% of the projected cost will be deposited through GRIPS in favour of the Deputy Field Director, Sundarban Tiger Reserve . Failure to deposit the Security Deposit as aforesaid within the specified time will constitute a breach of the contract rendering the contract liable to termination with forfeiture of the security to the extent of amount of the initial
- b) Earnest money is to be deposited with the tender without any reference to the Tenderer. The entire security deposit (including earnest money furnished with the tender, amount deposited at the time of execution agreement and amount deducted from progressive bills) shall be held till the work is completed in all respects the full satisfaction of the Employer and till the expiration of the maintenance period. Employer shall not pay interest on the Earnest Money and Security Deposit

## **7. COMMENCEMENT AND COMPLETION OF WORK:**

### **EXTENSION OF TIME AND LIQUIDATED DAMAGES FOR DELAY:**

The entire work is to be completed in all respects in stipulated times as mentioned in the Tender Notice from the date of issue of work order. Time is essence of contract and shall be strictly observed; by the Contractor. The date of commencement of the work shall be the date on which the work order is issued to the Contractor or the date when the Contractor take possession of the site officially whichever is later.

The Contractor shall complete the work in all respects to the satisfaction of Employer within the stipulated time, failing which the Contractor shall be bound to pay compensation at the rate of ½ per cent (half per cent) over the total tendered value of work for delay of every week or part of a week by way of liquidated damages and not as a penalty. Provided always that the entire amount of compensation to be paid under the provision of; this clause shall not exceed 10 per cent of the contract price. The payment or deduction of such damages shall not relieve the Contractor of; his obligation to complete the work or from any other obligation and liability under the contract.

The Contractor shall within five (5) days of receipt of intimation that his tender has been accepted submit to the Employer an abstract programme of work so drawn as would enable him to complete the work within the time contemplated. The abstract programme must indicate the work within the time contemplated. The abstract programme must indicate dates of starting and completion of respective parts of sections of the work. The abstract programme would be subjected to the approval of the Employer who will have the power of making such modification therein as found necessary. The actual progress as compared with this chart will be reviewed periodically.

If the Contractor be delayed in the progress of the work by; exceptional weather conditioned civil commotion, strike or lock-outs, fire, unusual delay in transportation unavoidable casualties, act of public enemy, Acts of the Government, Any Acts of the Authority or of another Contractor in the performance of his contract with the Employer or any other causes beyond the Contractor's control, the Contractor shall apply in writing to the Employer for an extension of time of the Completion of work or the part or section concerned within ten days of such occurrence, but before the expiry of the stipulated date of completion.

The Employer shall on such application make an enquiry and may grant such extension of time as they think justified. The decision of the Employer in this respect shall be final and binding on the Contractor. The work shall not be considered as completed until the Employer has certified in writing that they have been completed and the maintenance period shall commence from the date of such certificate.

- Payment shall be made electronically to the Contractor through Treasury, Canning by the Employer on the certified bills of the Representative of the employer. All bills shall be prepared by the Contractor in the Form prescribed by the employer. The payment may be delayed some time for non-receiving of fund in time.

#### **8. ESCALATION OF PRICES:**

- The rates quoted by the Contractor shall be firm throughout the tenure of the contract (including extension of time, if any granted) and will not be subject to any fluctuation due to increase in cost of materials, labour, sales tax, Octroi etc.

#### **9. TERMINATION OF CONTRACT BY EMPLOYER:**

If the Contractor (being an individual or a firm commit any Act of Insolvency or shall be adjusted an insolvent or shall make an assignment or composition of the greater part in number or amount of his creditors or shall enter into a deed of assignment with his creditors, or (being incorporated company, shall have an order made against him or pass an affective Resolution for winding up either compulsorily or subject to the supervision at the Court of voluntarily, or if the official

Assignee of the Contractor shall repudiate the contract, or if the official Assignee or the Liquidator in any such winding up shall be unable within 7 days after notice to him requiring him to do so, to show to the responsible satisfaction of the Employer that he is able to carry out and fulfil the contract and if required by the Employer to give security or if the Contractor (whether an individual firm or incorporated company) shall suffer any payment under this contract to be attached by or on behalf of any of the creditors of the Contractor or if the Contractor shall assign or sublet the contract without the consent in writing of the Employer first obtained or if the Contractor shall charge or encumber this contract or any payment due to which may become due to the Contractor there under, or if the Employer shall certify in writing of that in his opinion the Contractor:

- has abandoned the contract, or

- has failed to commence the work, or has without any lawful excuse under these conditions suspended the progress of the work for 14 days after receiving from the Employer written notice to proceed, or
- has failed to proceed with the work such due diligence and failed to make such due progress as would enable the work to be completed within the time agreed upon, after receiving from Employer to employ more men, or,
- has failed to remove materials from site or to pull down and retained work within 7 days after receiving from the Employer as written notice that the said materials or work were condemned or rejected by the Employer under those conditions, or,
- has neglected or failed persistently to observe and perform all or any of the acts, matter or things by this contract to be observed and performed by the Contractor for 7 days after written notice shall have been given to the contract requiring the Contractor to observe or perform the same, or
- has to the detriment of good workmanship or define of the Employers instruction to the contrary sub-let any part of the contract.

Then and in any of the said causes the Employer notwithstanding any previous order after giving 7 days notice in writing to the Contractors, determine the contract, but without thereby affecting the powers of the Employer of the obligations and liabilities of the Contractor, the whole of which shall continue to be in force as fully as if the Contractor has not been so determined and as if the works subsequently executed has been executed by or on behalf of the Contractor, and further the Employer his agents, or servants, may enter upon and take possession of the works and all plants, tools, scaffolding, sheds, machinery steam and other power, utensils and materials, lying upon the premises or the adjoining lands or roads and use the same as his own property or may employ the by means of his own servants and workman in carrying on and completing the work or by employing any other Contractors or other persons or person to complete the work, and the Contractor shall not in any way interrupt, or do any etc., matter, or thing to prevent or hinder such other Contractor or other person or persons employed for completing and finishing or using the materials and plant for the work.

When the works shall be completed or as soon thereafter as convenient the Employer shall give a notice in writing to the Contractor to removed his surplus materials and plant and should the Contractor fail to do so within a period of 14 days after receipt thereof by him, the Employer may sell the same by public auction and hall give credit to the Contractor or for the amount so realized.

The employer shall thereafter ascertain and certify in writing under his hand that (if anything) shall be due or payable to or by the Employer, for the value of the said plant and materials so taken possession of by the Employer and the expense or loss which the Employer shall have been put to in getting the work to be so completed and the amount if any owing to the Contractor and the amount which shall be certified shall thereupon be paid by the Employer, as the case may be and the certificate shall thereupon be paid by the Employer, as the case may be and the certificate of the Employer shall be final and conclusive between the parties.

#### **10. SETTLEMENT OF DISPUTE, ARBITRATION:**

Except where otherwise provided in the Contract, all questions and disputes relating to the meaning of the specifications, designs, drawings and instruction herein before mentioned and as to the quality of workmanship or materials used on the work, or as to any other question, claim, rights, matter, or things whatsoever, in any way arising out of or relating to the contract, design, drawings, specifications estimates, instructions, orders or these conditions or otherwise concerning the works or the execution or failure or execute the same, whether arising during the progress of the work or after the completion or abandonment

thereof shall be referred to the sole arbitration of the Chief Conservator of Forests, & Field Director, Sundarban Tiger Reserve, Govt. of West Bengal.

Should the Chief Conservator of Forests, & Field Director, Sundarban Tiger Reserve, West Bengal, be for any reason unwilling or unable to act as such arbitrator, such questions and disputes shall be referred to an arbitrator to be appointed by the DIRECTORATE OF FORESTS, GOVT OF WEST BENGAL, Kolkata. The award of the arbitrator shall be final, conclusive and binding both parties to this contract and no suit shall lie in Civil Court in respect of the award by the Arbitrator.

**Sd/-**  
**(Chitrak Bhattacharya, IFS)**  
Deputy Field Director  
Sundarban Tiger Reserve

### **INSTRUCTION TO BIDDERS (ITB)**

#### **A-1) Statutory Cover containing**

1. Application (ITB, Section B (Form I, Form II Form III Form IV)
- 2.
3. GRIPS Challan towards cost of tender documents (Tender Fees) as prescribed in the N.I.T. against each serial of work in favour of "The Deputy Field Director, Sundarban Tiger Reserve", through 'Net Banking' as the payment mode on the e-Procurement portal. The system will redirect you to the ICICI Bank Payment Gateway webpage along with a secure string containing a Unique ID.
4. Earnest Money Deposit (EMD) as prescribed in the N.I.T will be deposited through GRIPS in favour of the Deputy Field Director, Sundarban Tiger Reserve (properly downloaded, digitally signed and uploaded)
5. ITB (properly downloaded, digitally signed and uploaded )
6. Tender Form (properly downloaded, digitally signed on both the pages and upload the same)
7. Quoting rate, quoting rate will only be encrypted in BOQ in Financial Bid). In case any rate is quoted in Tender Form, the tender is liable to be summarily rejected.
8. Technical Specifications (properly downloaded, digitally signed and uploaded )

#### **A-2) Non-Statutory Cover containing:**

Certificates:

- a) Valid and up to date Professional Tax (PT) deposit receipt challan.
  - b) GST registration Certificate.
  - c) Income Tax Return Acknowledgement Receipt.
  - d) Income Tax PAN Card.
  - e) Voter ID Card
- 
1. Proprietorship Firm - Trade Licence
  2. Partnership Firm - Registered Deed of partnership Firm, Registered Power of Attorney, Trade Licence.

3. Private Limited Company - Registration Certificate under Company Act, Memorandum of Association (MOA) & Articles of Association (AOA), Registered Power of Attorney, Trade Licence.
4. Registered Unemployed Engineers' Co-operative Societies / Labour Co.- Op. Societies are required to furnish the following valid and up to date documents: -
  - a. Current "No Objection Certificate" from the Assistant Registrar of Co-operative Societies. b. Supporting documents showing area of operation.
  - b. Bye-laws duly approved by the Assistant Registrar of Co-operative Societies.
  - c. Name with address and signature of the present Board of Directors of the Co-operative Society.
  - d. Minutes of last Annual General Meeting and Audit Report of the Co-operative Society with the evidence of submission of the same to the concerned Authorities.
5. Organization chart showing the structure of the company with names of Key personnel and Technical Staff with Bio-data along with Structure & Organization. (ITB, Section – B, Form – III). vii) Affidavit (Ref:- format shown in "Affidavit - Y" of ITB, Section -B).
6. Credential for satisfactorily completion as a prime agency during the last 3 (three) years prior to the date of issue of this Tender Notice. Experience Profile (ITB, Section - B, Form - IV)

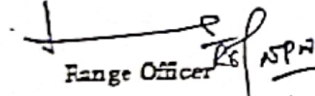
**Note:-** Failure of submission of any of the above mentioned documents will render the tender liable to be summarily rejected for both Statutory & Non Statutory Cover.

The above stated statutory/non-statutory/technical documents should be uploaded in the following manner. Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non-Statutory folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

**DIRECTORATE OF FORESTS, GOVT. OF WESTBENGAL**

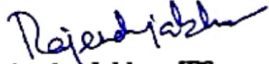
Name of Work: Estimate of Bamboo for Creation of Nylon Net Fencing through 25 running km in Sundarban Tiger Reserve.

| Sl No                                                                | Material Component / Item of Works                                                                   | Unit | Quantity | Rate<br>(Including<br>GST) | Amount<br>In Rs. |
|----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|------|----------|----------------------------|------------------|
| 1                                                                    | Supply of Bamboo (Length-30 ft., Circumference at base - 25cm to 30cm, Inter nodal length -7" to 8") | Nos. | 6,500    | 280.00                     | 18,20,000.00     |
| Amount vetted Rs. 18,20,000.00 ( Eighteen Lakh Twenty Thousand only) |                                                                                                      |      |          |                            |                  |
| Rate includes inflation of 5.66% since 2025-26                       |                                                                                                      |      |          |                            |                  |

Prepared by  
  
Range Officer  
Sundarban Tiger Reserve

Checked by  
  
Debdarshan Roy  
Assistant Field Director  
Sundarban Tiger Reserve

Signed by  
  
Chitrak Bhattacharya, IFS  
Deputy Field Director  
Sundarban Tiger Reserve

Vetted & Countersigned by  
  
Rajendra Jakher, IFS  
Chief Conservator of Forests & Field Director  
Sundarban Tiger Reserve